

PAYMENT DETAILS – Registry Office Marriage/Marriage Certificate

NSW Registry of Births Deaths & Marriages ABN 30 854 211 521 GPO Box 30 Sydney NSW 2001 Tel: 1300 655 236

Lodge Notice of Intended Marriage

Standard Marriage Certificate

Urgent

Not urgent

Post

Ceremony - Monday to Friday

or

Commemorative Certificate Package*

Urgent

Not urgent

Post

Ceremony - Friday evening / Weekend

See separate "Fees for Product and Services" flyer.

* Please specify designs and quantity eg, Rose (1), Waratah (2) _____

Please PRINT clearly in BLACK pen. Start at the left. Write one letter in each box. Leave one box between words. Please complete all details.

APPLICANT'S DETAILS (details of person completing this form)

Family Name

Given Names

Street Address

Suburb State Postcode

I certify that I understand the provisions overpage on "Identification, Privacy & Disclosure" and that the information I have provided is true and correct.

Signature of Applicant

Contact Phone Number ()

Home Phone Number ()

DETAILS OF MARRIAGE

Family Name of Groom

Given Names

Family Name of Bride Before Marriage

Given Names

PAYMENT DETAILS (complete this section for mail applications only)

Enclosed is a Cheque* / Money Order for \$ OR Please Debit my: AMEX MasterCard Visa \$ (Cheques should be made payable to the 'NSW Registry of Births Deaths & Marriages')

Card Number

Name of Cardholder Expiry Date

Signature of Cardholder * Personal/company cheques are not accepted for urgent applications.

PRODUCTS PURCHASED (please tick)

Lodgement Fee

Notice of Intended Marriage

Standard Marriage Certificate Urgent

Non urgent OR

Ceremony Fee

Monday to Friday

Commemorative Certificate Package* Urgent

Non urgent

Friday evening

*specify design: Cut the Cake Diamond Rings

Weekend

Marriage Rings

Rose

Waratah

Holding Hands

OFFICE USE ONLY date of ceremony: / /

CTO ___ CTP ___ DRO ___ DRP ___

HHO ___ HHP ___ MRO ___ MRP ___

ROO ___ ROP ___ WAO ___ WAP ___



Registry of Births Deaths & Marriages
Attorney General & Justice



Date and time of wedding _____

Notice expiry _____

Bride's name _____

Groom's name _____

This form does not provide evidence of application unless received.

PRIVACY

The NSW Registry of Births Deaths & Marriages administers the *Births, Deaths and Marriages Registration Act 1995 (NSW)*. The information required on this form is collected under the provisions of this Act and forms the basis for the registration of a relationship. The Marriage register is part of the civil records of NSW and is a permanent historical record. The public does not have access to these records.

The information held by the Registry may be used for statistical purposes and by law enforcement agencies, as well as other uses provided for by law. Such access for approved purposes may be granted to other Registries and certain government agencies (including Passports Office, Department of Immigration and Citizenship, and motor vehicle or driver licencing authorities) and to the authorised non-government agencies.

To protect your privacy, the Registry requires proof of your identity. In line with the *Privacy and Personal Information Protection Act 1998*, the Registry is collecting this information so that it can determine your eligibility to apply for a Registry Office Marriage, to obtain the requested certificate and to prevent fraud.

For further information on privacy please visit our website at: www.bdm.nsw.gov.au.

DISCLOSURE OF INFORMATION

When you complete this application form, we assume that you consent to the release of information provided by you, to those agencies who may be able to validate that information in support of your application.

This information may be provided to agencies including (but not limited to) other Registries of Births, Deaths & Marriages, Law Enforcement agencies, Department of Foreign Affairs and Trade (DFaT), Department of Immigration and Citizenship (DIAC), and motor vehicle or driver licencing authorities. Usually these referrals will be to simply verify the documents or other evidence that you have provided us in making your application for a certificate. If there are discrepancies, we may require you to correct any errors with the issuing agency, before being able to process your application. It is extremely important that all your identity documents are accurate and reflect your correct identity information.

Documents provided as proof of identity may have their authenticity verified through the online Certificate Validation Service (CertValid) and the National Document Verification System (DVS). Documents issued by this office may also be verified by other organisations using CertValid and/or DVS.

LOGGING YOUR APPLICATION

You can order your certificate by post at GPO Box 30, Sydney NSW 2001 or in person at a Registry office:

- 35 Regent Street, Chippendale NSW 2008
- 95 Tudor Street, Hamilton NSW 2303
- 2/74 Kembla Street, Wollongong NSW 2500
- 160 Marsden Street, Parramatta NSW 2150

Office hours are Monday to Friday – 8.00am to 4.30pm

Tel: 1300 655 236 TTY: 9354 1371

www.bdm.nsw.gov.au